

Class Registration Form

Imperial Polk Obedience Club of Lakeland, Florida, Inc.

How to Register

1. Complete each field sign and date on the last page. All fields must be completed.

Incomplete and/or unsigned forms will not be processed.

2. You ***MUST*** attach:

a) a copy of your dog's recent vaccination record from your veterinarian which shows proof of the following:

Puppies at 8 weeks – Distemper and Parvovirus Puppies at 10-12 weeks – DHPP Puppies at 16-18 weeks – DHPP and Rabies	We recommend: Canine Influenza and Bordetella vaccinations yearly DHPP and Rabies every 1-3 years
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b) your check payable to IPOC or cash.

3. Staple or clip your Registration Form, proof of vaccinations, and cash or check payable to IPOC, and mail to:
IPOC Registration, PO Box 5455, Lakeland, FL 33807.

4. For hand delivery, put your clipped or stapled Registration Form, proof of vaccinations, and cash or check payable to IPOC in an envelope addressed to IPOC Registration and place in the designated lock box.

Female Dogs in Season must wear leak-proof pants when in the building.

REMINDER - Your Registration will be rejected without the following:

- Completed form in its entirety, ***do not leave any blank fields***;
- Completed questions on page 2, signed, and dated;
- Recent vaccination record - from your veterinarian;
- Registration Fee - Cash or check payable to IPOC.
- All documents must be clipped or stapled together. Mailed to **IPOC Registration, PO Box 5455, Lakeland, FL 33807**;
- If hand delivered, clip or staple all documents together, put in an envelope addressed to **IPOC Registration**, and place in the designated lock box.

Class:	Date of First Class:	<u>FOR IPOC USE ONLY</u>
Day of Week:	Time of Class:	Date:
Owner's Name:	Class:	
Handler:	<input type="checkbox"/> New Student	
Address:	<input type="checkbox"/> Previous Student	
City, State, ZIP:	Payment Amount:	
Cell Phone:	\$ _____	
Email Address (PRINT):	<input type="checkbox"/> Cash <input type="checkbox"/> Check #	
Where did you hear of IPOC?	<input type="checkbox"/> Rabies <input type="checkbox"/> DHPP	
Dog's Breed:	Dog's Age:	<input type="checkbox"/> Bordetella <input type="checkbox"/> CIV
Dog's Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	Dog's Call Name:	Received by:

Class Registration Form

Imperial Polk Obedience Club of Lakeland, Florida, Inc.

By entering my dog in any class offered by Imperial Polk Obedience Club of Lakeland, Florida, Inc. (IPOC), I assume full and complete responsibility for any injury to person or property of any third party resulting from my acts or the acts of my dog.

I agree to relieve, acquit, and release IPOC, its Officers and Board of Directors, members, and instructors from any and all responsibility and liability for loss, damage or injuries of any kind I may sustain or suffer to my person or property occurring on or about the premises.

I agree to consider the welfare of my dog, to respect IPOC volunteers, instructors, and other class participants. I understand that if I do not exhibit acceptable sportsmanship behavior that I may be excused from remaining classes, and that no refunds will be issued.

A **full refund** will be provided under the following circumstances:

1. Request is made by the registered student at least three days prior to the first class;
2. IPOC cancels the class session for any reason.

A **credit** will be provided for the next scheduled class session, if requested by the registered student, should the dog and/or handler **miss three or more classes** and are unable to complete the session.

Credit will not be given for one or two missed classes during the session. Students should contact the instructor for class information.

IPOC does not offer a make-up time for **missed classes**. Students should contact their instructor for missed lesson plans.

When the original instructor is unable to teach classes, IPOC will provide a substitute instructor. Refunds or credits will be issued if a substitute cannot be provided.

IPOC charges a \$40.00 fee for returned checks. The check amount *plus* the \$40.00 fee must be paid to IPOC with cash or money order within one week following contact from IPOC concerning the returned check.

If a second returned check is received within a 24-month period, all future payments must be paid in cash or by money order.

Attendance in classes will be suspended until payment and fees are received. There will not be any credit or refund available for missed classes under these circumstances.

IPOC reserves the right to excuse from class any dog that exhibits aggressive behavior.

I acknowledge that IPOC may notify the Polk County Sheriff's Office, Animal Control section, should my dog be involved in a biting incident.

Has your dog ever bitten anyone? No Yes Person Dog

Has your dog exhibited aggressive behavior? No Yes Person Dog

Signature _____

Date _____